Frequently Asked Questions

Tax Benefits for Education - 1098-T

The 1098-T form is informational only and should not be considered as tax advice. Students may be eligible for federal income tax education credits such as the Lifetime Learning Credit and the Hope Credit as part of their Federal Income Tax Return. The 1098-T is designed and regulated by the IRS however, it does not contain all of the information needed to claim a tax credit. To determine the amount of qualified tuition and fees PAID, and the amount of scholarships and grants received, a taxpayer should use their own financial records. There is no IRS requirement that you must claim the tuition and fees deduction or an education credit. Claiming education tax benefits is a voluntary decision for those who may qualify.

What is a 1098T?

The 1098-T form is used by eligible educational institutions to report information about their students to the IRS as required by the Taxpayer Relief Act of 1997. Eligible educational institutions are required to submit the student's name, address, taxpayer's identification number (TIN), enrollment status, amounts pertaining to qualified tuition and related expenses, and scholarships and/or grants, taxable or not. A 1098-T form must also be provided to each applicable student.

How can I view my 1098-T from 2015?

We have partnered with Heartland ECSI to provide their robust support for IRS Form 1098-T, Tuition Statement, which furnishes part of the information you need to claim education tax benefits allowed by the American Opportunity and Lifetime Learning Tax Credits. We are required to send you this form so that you can use it to determine if you are eligible and what dollar amount you can claim for these tax credits. Click Here for a step by step guide to Access Your 1098T with ECSI.

For general questions related to Form 1098-T visit http://www ecsi net/taxinfo html.

Sign into your Heartland ECSI account to access your account statements quickly and easily. Simply go to ECSI and enter A79 for LCC’s School Code and select Need Help Logging in?. You will then need to fill out the online form to obtain your pin/password. Return to the ECSI LOGIN to sign in. Once you are signed in, select Tax Documents & Information to view your 1098-T statement summary and history.

If you have not yet registered your profile and/or connected your account to your profile, you will need your account credentials to do so. Once you are ready to connect an account to your profile, search for your credentials, by visiting https://cgi.ecsi.net/cgi-bin/bcgi.exe?bcgiu4.
If you experience any trouble accessing your account after you have registered your profile, contact a Heartland ECSI representative via live chat by visiting https://www.ecsi.net/bwr/livehelper.html or phone at 866.428.1098.

This information is provided as required by the IRS and does not represent tax advice from the institution. The taxpayer should refer to relevant IRS forms and publications or to a tax advisor and should not contact the institution for explanation relating to eligibility requirements or calculations of any allowable education tax credit.

How can I view my 1098-T from 2014 or earlier?

Students have online access to their 1098-T form through Banner Self Service and are able to print the form if required.

- Sign in to MyLCC with your username and password
- Banner (link located at the top of the screen)
- Student
- Student Finance
- View 1098-T
- Enter in tax year (ex: 2014)

Log in to myLCC sign in, Banner Self Service, Student Finance, View 1098T and then select tax year.

Why did I get a 1098T?

Lansing Community College is required to provide a 1098T to students who were enrolled at least half time at any point during the calendar year, successfully completed their courses enrolled, and whose eligible tuition and related charges were not completely covered by financial aid. Educational loans are not included in the 1098T totals.

What am I supposed to do with the 1098T?

Keep it for your records. Since LCC sends your 1098-T information to the IRS, there is no need to attach a copy of the form to your tax return. The information contained in the Form 1098-T will help you determine if you are eligible for any educational tax credits. Remember, claiming education tax benefits is not required, but voluntary for those who qualify.

The Social Security (SSN) or Individual Taxpayer Identification Number (ITIN) on my Form 1098T is missing or incorrect. What should I do?

Reporting to the IRS depends primarily on your SSN, so it is very important for you to have the correct information on file to ensure the data we send to the IRS is accurate.
Please complete Form W-9S which can be printed from [IRS W-9S](https://www.irs.gov) and submit it to the Star Zone, or mail to:

Lansing Community College  
Registrar's Office  
Mail Code: 1121  
PO Box 40010  
Lansing, MI 48901

*Do not send this form to the IRS.*

If you do not wish to provide LCC with your social security number or your individual Taxpayer Identification Number (ITIN), please fill out the [Opt-Out](#) form and either return it to the Star Zone or mail the form to:

Lansing Community College  
Registrar's Office  
Mail Code: 1121  
PO Box 40010  
Lansing, MI 48901

*Do not send this form to the IRS.*

**Why didn't I get a 1098T form?**  
If you received grants, scholarships, etc. that exceeded the amounts billed for eligible tuition and required fees and therefore are not eligible.

**I'm a parent. Can I have my student's 1098T form sent to me?**  
Students must make all information requests. The student is responsible for providing information to other parties in accordance with FERPA (Family Education Right to Privacy Act).

**Why is Box 1, Payments received for qualified tuition and related expenses, blank?**  
Box 1 - Payments received for qualified tuition and related expenses will be blank for all LCC students. Educational institutions are required to report either the payments received for qualified tuition in Box 1 or the amounts billed for qualified tuition and related expenses in Box 2, but not both. **LCC has chosen to report amounts billed for qualified tuition and related expenses.** This does not mean your "payments received for qualified tuition and related expenses" are zero. To review all payments and other credits applied to your account during the year, you can access your account detail using myLCC, Banner Self Service.