ADVISING GUIDE
HEALTH AND HUMAN SERVICES DIVISION
DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM
Web Information: www.lcc.edu/hhs/programs/sonography

GENERAL PROGRAM INFORMATION

The program prepares an individual to use ultrasonic equipment. The sonographer produces images to demonstrate body parts, and assist the physician in the diagnosis of medical abnormalities, using equipment with a high frequency sound wave (much like sonar). Graduates of the program will be eligible for examination by the American Registry of Diagnostic Medical Sonographers.

Once admitted to the Diagnostic Medical Sonography program (ultrasound) students will complete four sequential semesters of study leading to an Associate in Applied Science degree. Students are admitted in summer, with a limited number of seats available each year. As part of the educational training students receive hands-on experience from available clinical sites (hospitals/clinics).

ACCREDITATION INFORMATION

The Diagnostic Medical Sonography (ultrasound) program is nationally accredited by:

Commission on Accreditation of Allied Health Education Programs (CAAHEP)
25400 U.S. Highway 19 North, Suite 158
Clearwater, FL 33763
Phone: 727-210-2350 Fax: 727-210-2354
www.caahep.org

LCC MISSION STATEMENT

Lansing Community College provides high quality education ensuring that all students successfully complete their educational goals while developing life skills necessary for them to enrich and support themselves, their families, and their community as engaged global citizens.

PROGRAM MISSION STATEMENT

The Diagnostic Medical Sonography Program Goals have been designed to incorporate and compliment Lansing Community College’s vision and mission. The program goals represent the program mission and philosophy through the three key principles of professionalism, education, and service.

“To prepare competent entry-level general sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.”

PROGRAM OUTCOMES

Professionalism:
1. Prepare a qualified diagnostic medical sonographer who is professionally and ethically competent to provide entry-level comprehensive patient-centered sonograms to a diverse population.
2. Promote an active interest and involvement in the professional association.

Education:
1. Maintain a selective admission program to ensure a diverse and qualified applicant pool who can integrate biomedical, clinical, and behavioral science course content from college core curriculum courses throughout the diagnostic medical sonography curriculum.
2. Provide participative classroom/lab instruction, in a respectful environment, through faculty who are competent in advanced teaching methodology, current content knowledge, and use of multimedia.

3. Sustain a program that promotes state of the art diagnostic medical sonography practice.

**Service:**

1. Serve as a community resource for knowledge and education in diagnostic medical sonography.
2. Provide service-learning opportunities to participate in collaborative community health promotion to a diverse population.

Within this framework, the faculty and administrators assume responsibility for planning, supervising, and evaluating selected learning experiences. These experiences are developed to meet established objectives, College requirements for Associate Degree in Applied Science, and eligibility to write the registry examination as established by the American Registry of Diagnostic Medical Sonographers.

Further, the faculty believes that sonography is a health service, shared with other health disciplines, which has a basic responsibility for promoting health, conserving life, and assisting the individual to achieve an optimum health status and self-sufficiency. As a member of the patient oriented team, the sonographer utilizes basic knowledge and skills which contribute to patient care and diagnostic needs.

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**LEARNING DISABILITIES**

The **Center for Student Access** recognizes disability as an integral component of diversity. We consult with students, faculty, and staff to support the ongoing development of an accessible college. In an effort to keep the dialogue on disability alive, CSA strives to think critically about disability identity, politics, the law, and how disability fits into the world of higher education. It is our goal to remain malleable in the face of changing views about the nature of disability, and to be transparent in our guiding philosophies.

We are eager to learn the diverse perspectives that faculty, students, administrators, and community organizations all have, so please don't hesitate to contact us to start the discussion.

The Center for Student Access is located in the Gannon Building in the Star Zone. You can contact the office by sending an email to lcc-accessibility@lcc.edu or calling (517) 483-1924.

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**MOTOR, COGNITIVE, AND PSYCHOLOGICAL SKILLS ESSENTIAL FOR SONOGRAPHY STUDENTS**

1. Essential motor skills required to meet the class and clinical practice outcomes are:

   - **STRENGTH:** Perform physical activities requiring ability to push/pull objects more than 100 pounds and to transfer objects of more than 100 pounds. There is emphasis on upper body strength.

   - **MANUAL DEXTERITY:** Perform simple motor skills such as standing, walking, handshaking; manipulative skills such as writing and typing, use of fine motor skills with both hands simultaneously; calibrating ultrasound equipment, adjusting film processors, and loading/unloading film magazines.
COORDINATION: Perform gross body coordination such as walking, filing, retrieving equipment; eye-hand coordination such as computer/keyboard skills, and arm-hand steadiness, such as taking blood pressure, catheterizing, and calibration of tools and equipment.

MOBILITY: Perform mobility skills such as walking, standing, bending; pushing portable equipment throughout the hospital; prolonged standing while completing procedures.

VISUAL ABILITY: See objects far away and to discriminate colors, see objects closely as in reading faces, dials, monitors, etc.; viewing control panels and operate equipment under low overhead lighting.

HEARING: Hear normal sounds with some background noise from ultrasound control panels, computers, etc.; and to distinguish sounds.

2. Essential cognitive skills required to meet the class and clinical practice outcomes:

CONCENTRATION: Concentrate on details with moderate amount of interruptions, such as patient requests, doctor and staff requests, etc.

ATTENTION SPAN: Attend to task/functions for periods up to 60 minutes in length and to attend to task/functions for periods exceeding 60 minutes in length.

CONCEPTUALIZATION: Understand and relate to specific ideas, concepts, and theories generated and discussed simultaneously.

MEMORY: Remember task/assignments given to self and others over both short and long periods of time.

CRITICAL THINKING: Ability to make clinical judgment when working independently to obtain diagnostic images.

3. Essential psychological skills required to meet the class and clinical practice outcomes:

INTERPERSONAL: Interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds. Student must be able to establish rapport with patients, colleagues, faculty, and professional staff.

COMMUNICATION: Abilities sufficient for interaction with others in verbal and written form.

SUBSTANCE ABUSE: Student does not use a Schedule I, II, or IV* drug; student does not use an amphetamine, narcotic, or any other habit-forming drug unless prescribed by a licensed medical practitioner. Students should declare-- (physician statement) if he/she takes Schedule IV drug. Examples of Schedule IV drugs include Valium, Xanax, Phenobarbital, and Rohypnol--commonly known as the "date rape" drug. *Students who test positive for Schedule I, II, or Rohypnol will be subject to expulsion from the Diagnostic Medical Sonography program.

STRESS: Requires working with patients who may be very young or old, critically ill or injured, or mentally or physically deficient/impaired; working with a constantly changing staff, resident physicians, and medical students.

ENVIRONMENTAL CONDITIONS-STANDARD PRECAUTIONS

As a student you may be exposed to a variety of substances within the clinical sites, such as exposure to: ionizing radiation; exposure to blood, body tissues, or fluid; dust; chemicals used to process radiographic film; high humidity; loud or unpleasant noises; low or high temperatures. Upon acceptance into the program, students will be required to take a mandatory online OSHA Blood-Borne Pathogen and Universal Precautions training session. Current Basic Cardiac Support Certification (BLS) is required throughout the program (NCHE 102 or NCHE 103 or American Heart Association/Health Care Provider or American Red Cross/Professional Rescuer).
CRIMINAL BACKGROUND CHECK

The program for which you are applying requires that you successfully complete clinical practicum with a registered technologist. Credentials may be revoked from the credentialing body for previous convictions or pending criminal charges.

In order for the Sonography Program to be in compliance with the clinical affiliate agreements a National Criminal Background investigation is required of all students applying for admission (or readmission) to the program once they receive notice of seat award.

Admission to the Sonography Program may be denied for felony and certain misdemeanor convictions.

This link will provide detailed information:  http://www.miltcppartnership.org/documents/legalguide.pdf

The purpose of LCC’s requirement for a Criminal Background Check is:

1. To identify any students ineligible to participate in the Sonography Program due to a felony conviction or certain misdemeanors. This will assist the student in making career choices.

2. To comply with Federal statutes. All clinical sites require additional testing, (i.e., drug screening), which students must comply with at their own expense.

Any student who has been charged with a felony or a misdemeanor crime after admission to the program must contact the Program Director of the Program at (517) 483-1412 within 72 hours of the charge. Students convicted of a crime(s) become ineligible, and therefore, will be dismissed from the Sonography Program and further career advising will be provided in Student Affairs.

SELECTIVE ADMISSION REQUIREMENTS

This is a selective admission program. In order to be considered as a candidate for this program, students must meet basic admission requirements beyond those required for admission to the College. Many of the courses for this program are open only to students officially admitted to the Sonography Program.

Students meeting basic admission requirements will be ranked for admittance into the program using a point value system. Those with the highest number of points will be selected for admission. Points will only be awarded to students who meet the basic admission requirements at the time of selection.

All admission procedures are coordinated through the Selective Admissions Office located in HHS 108 – selective_admissions@lcc.edu – (517) 483-1182. Therefore, any student who meets admission requirements and desires admission into this program should submit a Selective Admissions application http://www.lcc.edu/futurestars/apply/selective/ by the deadline.

Selective Admission Applications must be submitted to Student Finance at the payment counter in the Star Zone on the 2nd floor of the Gannon Building. There is a $50 non-refundable application fee due at the time of submission. Students should attach all required documentation of work experience and other required student information regarding the Sonography Program. Students can add documentation to their file before the April 1st deadline. Applications can be mailed with a $50 check to 7120-Student Finance, Lansing Community College, PO Box 40010, Lansing MI 48901-7210. A letter confirming that your application was received by the Selective Admissions office will be mailed within two weeks of the deadline.

For more information, the applicant is encouraged to contact the Selective Admissions office at selective_admissions@lcc.edu or (517) 483-1182. Health Careers Academic advisors are also available through the Center for Academic & Career Pathways. Call (517) 483-1957 option 4 to schedule an appointment or contact the Sonography Program Director at wilkinj4@lcc.edu.

Only classes listed on your LCC record, including transfer credit, can be considered for Admission into the program. The student applicant is responsible for having coursework completed at other institutions sent to LCC Record’s office at the address listed below by the deadline. Visit http://www.lcc.edu/futurestars/transfer/incoming_credits/ to see how courses will transfer into LCC.
TRANSFER SCHOOLS SHOULD MAIL OFFICIAL TRANSCRIPTS DIRECTLY TO:
1121-Records Office
Lansing Community College
PO Box 40010
Lansing MI 48901-7210

Files that are incomplete at the time of selection will not be considered in the Phase II ranking. Attendance at a mandatory new student program orientation is required of all applicants if admitted to the program. Students will be notified of admission status to the Sonography Program by mail the first week of May.

PHASE I - ADMISSION REQUIREMENTS

1. Complete all LCC requirements for general admission to the college http://lcc.edu/futurestars/apply/

2. Submit completed selective admission application and $50.00 fee to the payment counter in the Star Zone on the 2nd floor of the Gannon Building, by April 1, 2018 for Summer 2018 selection. Applications can be kept for next admission process by contacting Selective Admission by deadline date in mailed letter.

3. All official transcripts from other colleges and universities must be received and processed by LCC’s Enrollment Services prior to April 1, 2018 in order to be considered for Summer 2018 admission.

4. Completion of BIOL 145 or BIOL 201 and 202* (Anatomy and Physiology) with a grade of 2.5 or higher within eight (8) years of application deadline. (*BIOL 201 and 202 suggested for college transferability.)

5. Completion of PHYS 120 (Physics) with a 2.0 grade or higher or any college 3-4 credit physics [this does not necessarily mean that LCC will give college transfer credit for other college physics courses. For DMS and our national accrediting agency (CAAHEP) purposes any 3-4 credit college level physics with a 2.0 grade or higher will suffice.]

6. Completion of MATH 120 (College Algebra or a higher or STAT 170 or STAT 215) with a grade of 2.5 or higher.

7. Completion of global perspectives, communication, and writing core with a grade of 2.5 or higher.

8. Completion of all required core courses with a grade of 2.5 or higher by December 31, 2017. Spring grades are not included when calculating admission points for this program. All courses must be completed by the end of Fall Semester to be considered for Phase II Admission Ranking (including prerequisites, core courses, and additional point courses).

9. Complete required interview with DMS Advisory panel. Check LCC Sonography web page for more information. Interviews will be in the spring semester prior to April 1st.

10. Evidence of good physical and mental health.

11. Applicants must complete the anatomy/physiology course(s) required for admission with a 2.5 grade or higher.

12. Applicants must have an overall GPA of 2.75 or higher for consideration for the DMS program.

Students should contact the Sonography Program Office at (517) 483-1412 or by email at wilkinj4@lcc.edu for the most current information regarding Selection Criteria.

FAQ

Frequently asked questions for this program can be found at www.lcc.edu/hhs/programs/sonography
**PHASE II – ADMISSION REQUIREMENTS-RANKING**

1. **Residency** (Points are based on student’s residency status at the start of spring semester of the year of application. See [http://www.lcc.edu/schedule/pdfs/8_steps_brochure.pdf](http://www.lcc.edu/schedule/pdfs/8_steps_brochure.pdf) for residency policy.)
   - Residency within the LCC district 10 pts.
   - All others (out-of-district, out-of-state, and international) 5 pts.

2. **Required DMS Advisory Panel Interview.** Rubric is posted under interview process. 30 pts

3. **Work Experience** with direct patient care. **Must be documented** from the supervisor of the department in which candidate had (work* or volunteer**) experience, with a letter on employer letterhead, signed, stating the start/end dates and description of job duties.
   - 10 + years 20 pts.
   - 5 – 9 years 15 pts.
   - 1 – 4 years 10 pts.
   - Less than 1 year 5 pts.
   - Volunteer Work** 2 pts.

   *Any hospital or nursing home
   **Volunteer work is defined as a minimum of 8 hours per month in a hospital, nursing home, medical care facility for a minimum of 90 days

4. **Graduate from an accredited Radiologic Technology Program.** 15 pts.

5. **Job Shadow** – Must shadow in general sonography department (not Vascular or Echo). Provide signed documentation including date, facility, contact information and signature of sonographer that you shadowed. 2 pts.

6. **Physics** - PHYS 120, PHYS 200 or other 3-4 credit college physics with a 3.5 grade or higher 7 pts.

7. **BIOL 201 AND BIOL 202** – with 3.0 grade or higher in each course OR
   **BIOL 145** – with a 3.5 grade or higher 12 pts.

8. **Post Secondary Degree** – Associates, Bachelors or higher 10 pts.

9. **Additional points** will be given with successful completion (2.5 grade or higher) in the following courses:
   - **BIOL 121 Biology Foundation for Physiology; 4 credits**
   - **CHSE 114 Pathophysiology-Allied Health; 3 credits**
   - **CHSE 120 Medical Terminology; 4 credits**
   - **CHSE 100 Introduction to Health Professions; 3 credits**
   - **CHSE 117 Health Law and Ethics; 2 credits**
   - **CHSE 136 EKG Technician; 2 credits**
   - **PFHW 163 Healthy Lifestyles; 2 credits**
   - **PFHW 181 Stress Management; 1 credit**

   - 6 pts.
   - 5 pts.
   - 5 pts.
   - 4 pts.
   - 2 pts.
   - 5 pts.
   - 5 pts.
   - 2 pts.
   - 5 pts.
   - 2 pts.

10. **Cumulative GPA of prerequisites, additional point courses** (see #9), and Lansing Community College’s Core courses required for the DMS program. Current spring semester grades will NOT be calculated into GPA.
    - 3.75 – 4.00 30 pts.
    - 3.50 – 3.74 25 pts.
    - 3.25 – 3.49 20 pts.
    - 3.00 – 3.24 15 pts.
    - 2.75 – 2.99 10 pts.
    - 2.60 – 2.74 5 pts.

11. **All prerequisites and college core courses completed at Lansing Community College** 2 pts.

12. **Qualified applicants** who have applied without admission to the DMS Program.
    - 3 applications without admission (3 denial letters from program) 3 pts.
    - 2 applications without admission (2 denial letters from program) 2 pts.
**SONOGRAPHY SELECTION CRITERIA WORKSHEET**

<table>
<thead>
<tr>
<th>Diagnostic Medical Sonography Phase II Ranking Worksheet</th>
<th>Available Points</th>
<th>Your Points</th>
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</thead>
<tbody>
<tr>
<td><strong>Residency</strong></td>
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</tr>
<tr>
<td>In District</td>
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<td></td>
</tr>
<tr>
<td>In State</td>
<td>5</td>
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<tr>
<td><strong>Required DMS Advisory Panel Interview. Rubric is posted under interview process.</strong></td>
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</tr>
<tr>
<td><strong>Work Experience in graduate area</strong></td>
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<tr>
<td>10+ years</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>5-9 years</td>
<td>15</td>
<td></td>
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<tr>
<td>1-4 years</td>
<td>10</td>
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<tr>
<td>&lt;1 year</td>
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<tr>
<td>Volunteer</td>
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<tr>
<td><strong>Graduate from accredited Radiologic Technology Program</strong></td>
<td>15</td>
<td></td>
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<tr>
<td>Job Shadow</td>
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<td></td>
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<tr>
<td>BIOL 201 and BIOL 202 - with 3.0 GPA</td>
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<tr>
<td>BIOL 145 - with 3.5 GPA</td>
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<tr>
<td>PHYS 120, PHYS 200 or other - with 3.5 GPA</td>
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<tr>
<td><strong>Associates, Bachelor Degree or higher</strong></td>
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<td><strong>Optional Courses</strong></td>
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<td>BIOL 121 - Biology Foundation for Physiology - 4 credits</td>
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<td>CHSE 100 – Intro to Health Professions – 3 credits</td>
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<td>CHSE 114 – Pathophysiology-Allied Health – 3 credits</td>
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<td>CHSE 120 – Medical Terminology – 4 credits</td>
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<tr>
<td>CHSE 136 - EKG Technician - 3 credits</td>
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<td>PFHW 163 – Healthy Lifestyles – 2 credits</td>
<td>5</td>
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<td>PFHW 181 – Stress Management – 1 credit</td>
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<td><strong>GPA</strong></td>
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<td>3.75 - 4.00</td>
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<td>All prerequisites and college core courses completed at LCC</td>
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<td>Qualified applicants who have applied without admission to DMS Program</td>
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<tr>
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**TOTAL POINTS**
## DIAGNOSTIC MEDICAL SONOGRAPHY - MASTER PLAN and APPROXIMATE COSTS

Course fees effective Summer 2018 and Tuition costs effective Fall 2018

<table>
<thead>
<tr>
<th>Prerequisites to Admission</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Billing Hours</th>
<th>LCC Fees*</th>
<th>Course Fees</th>
<th>Course Fee + Tuition Cost (per course)</th>
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<tr>
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<td></td>
<td></td>
<td>In-District Out-of-District Out-of-State International</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>BIOL 145</td>
<td>Intro Anatomy and Physiology</td>
<td>4</td>
<td>5</td>
<td>$55</td>
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<td>$642</td>
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<td>College Algebra</td>
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<td>4</td>
<td>$44</td>
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<td>$464</td>
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<td>Global Perspectives &amp; Diversity Core Area</td>
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<td>$464</td>
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<td>Core Course (3-4 cr)</td>
<td>Writing Core Area</td>
<td>4</td>
<td>4</td>
<td>$44</td>
<td>$0</td>
<td>$464</td>
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### Summer

|                            |                                                 |              |               |           |            |            |            |            |            |
|                            |                                                 |              |               |           |            | $1,028 | $1,448 | $1,656 |
| CHSE 120                   | Medical Terminology                             | 4            | 4             | $44       | $144      | $940  | $1,404 | $2,244 | $2,452 |
| IDMS 169                   | Intro to Sonographic Scanning                   | 2            | 3             | $33       | $593      | $941  | $1,256 | $1,571 | $1,727 |
| IDMS 200                   | Sonographic Introduction                        | 2            | 2             | $22       | $271      | $503  | $713   | $923   | $1,027 |
| IDMS 270                   | Sonographic Positioning I                       | 2.5          | 4             | $44       | $940      | $1,404 | $1,824 | $2,244 | $2,452 |

### Fall

|                            |                                                 |              |               |           |            |            |            |            |            |
|                            |                                                 |              |               |           |            | $1,145 | $1,565 | $1,773 |
| IDMS 201                   | General Sonography I: Abdomen                   | 4            | 4             | $44       | $261      | $725  | $1,145 | $1,565 | $1,773 |
| IDMS 202                   | OB/GYN Sonography I                             | 4            | 4             | $44       | $261      | $725  | $1,145 | $1,565 | $1,773 |
| IDMS 234                   | Sonographic Physics                             | 2            | 2             | $22       | $261      | $493  | $703   | $913   | $1,017 |
| IDMS 271                   | Sonographic Positioning II                      | 1.5          | 2             | $22       | $681      | $913  | $1,123 | $1,333 | $1,437 |
| IDMS 280                   | Clinical Experience I                           | 6            | 6             | $66       | $1,388    | $2,084 | $2,714 | $3,344 | $3,656 |

### Spring

|                            |                                                 |              |               |           |            |            |            |            |            |
|                            |                                                 |              |               |           |            | $703   | $913   | $1,017 |
| IDMS 245                   | Sonographic Instrumentation                     | 2            | 2             | $22       | $261      | $493  | $703   | $913   | $1,017 |
| IDMS 265                   | General Sonography II                           | 4            | 4             | $44       | $261      | $725  | $1,145 | $1,565 | $1,773 |
| IDMS 266                   | OB/GYN Sonography II                            | 4            | 4             | $44       | $261      | $725  | $1,145 | $1,565 | $1,773 |
| IDMS 281                   | Clinical Experience II                          | 7            | 7             | $77       | $1,396    | $2,208 | $2,943 | $3,678 | $4,042 |

### Summer

|                            |                                                 |              |               |           |            | $1,403 | $2,331 | $3,171 | $4,011 | $4,427 |
| IDMS 282                   | Clinical Experience III                         | 8            | 8             | $88       | $1,403    | $2,331 | $3,171 | $4,011 | $4,427 |

### Totals

|                            |                                                 |              |               |           |            | $8,511 | $18,023 | $26,633 | $35,243 | $39,507 |

### Additional Costs (estimated)

- Selective Admission Application Fee: $50
- Registration Fees ($25/semester): $125
- Textbooks: $800 – $1,000
- Board Fees: $150 – $750
- Online Course Fee (per course, if applicable): $25
- Miscellaneous Costs: $200 – $1,000

***Miscellaneous costs include: immunizations, physical, CPR, professional organizations, Board Reviews, uniforms, etc.

### Please Note:

**Tuition rates, credit hours, billing hours, clinical hours, sequencing and course fees are subject to change by action of the Board of Trustees.**

Tuition is payable at the time of registration for each semester.

Students may be eligible to sign up for a payment plan at the time of registration each semester.

Course fees for prerequisite courses may vary.

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**Selective Admission Application Fee:** $50

**Textbooks:** $800 – $1,000

**Board Fees:** $150 – $750

**Online Course Fee (per course, if applicable):** $25

**Miscellaneous Costs:** $200 – $1,000

**LCC Fees:** $11 (per billing hour) (included in costs provided above)

**MATH 120 or higher or STAT 170 or STAT 215 with a min grade of 2.5 Rev 04-02-2018 le**

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**4/2/2018**