

Procedure Statement – SPCH 120 Online

During the Public Speaking Unit of SPCH 120, all students (including those taking SPCH 120 fully online) are required to create and deliver a formal public speech. To facilitate the delivery of this assignment, the Speech Program at LCC uses the following procedure for fully online sections of SPCH 120.

- 1) Students taking SPCH 120 online will be required to come to main campus for one, two-hour session to deliver their speech as well as act as audience members for others taking the course. At least two session times will be set up by your section instructor. You are only required to come to one of them. Session dates/times will be conveyed to the class within the first week of the semester.
- 2) Since this is considered an assessment tool for the course, we apply the same practices for exceptions to this procedure as does the college's Assessment Center when considering exceptions for main campus testing of online students. The basic exception here would be for students living more than 60 miles from the main campus since those living within the 60-mile radius are always expected to come to main campus for assessment purposes. For those students living more than 60 miles away, the following exception procedure will be used:
 - a. The student must notify their section instructor at the beginning of the semester that they live more than 60 miles from main campus and will need to apply for an exception to the main campus speech delivery procedure.
 - b. The student will then need to coordinate their own audience of at least eight adults to give their speech to.
 - c. The student will need to find an appropriate formal setting to deliver their speech. Appropriate settings can include: a college classroom; a workplace conference room; a community center. (Living rooms, basements, back yards and the like are not considered formal settings for the purposes of this assignment.) The student must get their setting approved by their instructor prior to giving the speech.
 - d. The student will need to have the delivery of the speech videotaped. Specific instructions on the formatting for the tape will be provided by the instructor but will include the need for the camera operator to pan the audience prior to the speech so the instructor can verify that eight adults were present. Once the audience has been taped, the video cannot stop until after the speech is finished to insure that the speech was given to that same audience.

If you have any questions regarding this procedure, please contact your section instructor right away to get them cleared up.

(rev. Spring 2007)